



Policy: Affiliate Scientists

The Washington National Primate Research Center (WaNPRC) is part of the National Institutes of Health (NIH), Office of Research Infrastructure Program (ORIP). The WaNPRC was established to provide expertise and support as an (inter)national resource for scientists in non-human primate (NHP) research.

Our scientific units of excellence are the cornerstones of our Center, and our core and affiliate scientists are the backbone of our research endeavors. They provide expertise in several areas related to our scientific units: Gene Therapy and Regenerative Medicine (GTRM); Global Conservation, Education and Outreach (GCEO); Infectious Diseases and Translational Medicine (IDTM) and Neuroscience.

The Affiliate Scientist policy is based on the National Primate Research Centers (NPRC) Program Guidelines, 8th Edition established by the Division of Comparative Medicine Program at ORIP, dated February 2019. The process detailed in this policy addresses the definition, appointment, support, expectations, and review of affiliate scientists at the WaNPRC.

Definition

An Affiliate Scientist is defined as a scientist who conducts NHP research, collaborates with WaNPRC core scientists and staff and/or utilizes WaNPRC resources, services, and facilities. WaNPRC affiliate scientists often have other appointments at the University of Washington but may be researchers from institutions outside of the University of Washington.

The Director appoints affiliate scientists upon, recommendation by a Unit Chief, review of their qualifications and vote by core scientists. Affiliate scientist appointments are of variable duration depending upon ongoing projects and review processes as described below. Contingent on the awarding of funds and availability of WaNPRC resources, affiliate scientists are assured of a working relationship with WaNPRC staff and have access to the facilities and resources of the WaNPRC for regular or intermittent periods necessary to complete their research projects.

Investigators who obtain services or resources such as animals or materials such as tissue samples on a fee-for-service basis are not considered affiliate scientists. Affiliate scientists do not receive funding from the P51 base grant and are not considered Senior/Key Personnel on the P51.

Appointment Process

1. Scientists performing NHP research may request affiliate scientist status by sending a request to the Director's Office and including:
 - CV
 - research interests/categories
 - If research projects are related to AIDS, Pediatrics, and/or Women's Health;

- preferred scientific unit of excellence
 - description of proposed research
 - general services, resources and facilities required
 - biosketch and other support document.
2. The Director will review the request in conjunction with the chief of the unit to which the applicant is requesting affiliation.
 3. A decision regarding affiliate status will be based on the written request, qualifications and a 75% positive vote among the core scientists of all scientific units.
 4. Affiliate scientist status will be reviewed, at a minimum every three years. Affiliate status may be maintained for the duration of the specific project, provided NHP research is being conducted by the applicant, or for a period of three years from the most recent appointment date, whichever is shortest.

Support and Services

Affiliate scientists are assured of a working relationship with WaNPRC scientists, staff and access to the facilities, resources and core services offered by WaNPRC.

- Expertise – core scientists and staff
- Animal Resources – animal housing and husbandry, behavioral management services, research support services, veterinary services, etc.
- Core Facility Services
 - Comparative Pathology Services
 - Instrumentation Services Core
 - Seattle Genomics
 - Vector & Cell Processing Core
 - Virology & Immunology Core

Affiliate scientists may be provided office and/or laboratory space within the WaNPRC facilities.

Expectations of Affiliate Scientists

Affiliate scientists are:

- expected to complete the WaNPRC orientation;
- expected to read, understand and follow all policies and SOPs related to the WaNPRC and animal care;
- expected to inform WaNPRC of all public outreach related to their NHP-related work;
- expected to acknowledge WaNPRC support in public outreach activities;
- expected to inform WaNPRC of new funding and publications related to their NHP-related work;
- expected to acknowledge NIH P51OD010425 in publications when WaNPRC scientists, staff and/or facilities are utilized and/or NIH U42OD011123 when *M. nemestrina* are obtained from WaNPRC and utilized in the research;
- encouraged to participate in WaNPRC activities – symposia, meetings, etc.;
- encouraged to participate in committees;
- encouraged to include their affiliate scientist status in their official signature line.

Review of Affiliate Scientists

1. The following information will be requested from affiliate scientists requesting re-appointment:
 - CV or biosketch and other support document including all research funding and publications citing P51 or U42 support since the last WaNPRC review;
 - list of WaNPRC committee participation;
 - list of WaNPRC seminar/presentation topic(s) and date(s) (First Thursday, scientific symposium, etc.); and
 - list of WaNPRC office and laboratory space utilized if applicable.
2. The Director, with the unit chief will review the information, along with list of projects within the WaNPRC since the last review. A decision regarding the continuation of affiliate status will be based on NHP-research portfolio, WaNPRC participation and a positive vote from the core scientists.

Records Retention

WaNPRC will follow the University of Washington Records Management Services [Retention Schedules](#) regarding record maintenance related to the affiliate scientist program and will be managed by Assistant Director for Research Administration.